[Company or Organization Logo]

Contact: Jane Smith FOR IMMEDIATE RELEASE

Tel. xxx.xxx.xxxx

Email: [jane@yourcompany.com](mailto:jane@yourcompany.com)

Date:

MAIN TITLE OF PRESS RELEASE GOES HERE IN ALL UPPER CASE

Subtitle Goes Here in Title Case

First paragraph: Make sure to include the who, what, when, where and why of your event plans.

Second paragraph: Expand upon the why. This can be a quote from a company leader or event organizer.

Third – Last paragraphs: For the remainder of the release, tell a story about your business or organization and why the event and issue are so important.

**About CHOICES for Victims of Domestic Violence**

CHOICES, a member of the Lutheran Social Services family, is the only domestic violence safe haven shelter and 24-hour crisis and information hotline in Franklin County. Other services, including counseling, support groups, and legal and community advocates are offered for those impacted by domestic violence. To learn more, visit [www.choicescolumbus.org](http://www.choicescolumbus.org).

**About ABC Corporation/Organization** [insert name of your company or organization here]

[This is where you put a mini-biography of your business or organization. This could include how long you’ve been open, your place in the community, your goods and/or services, etc. Keep it to fewer than five lines. Always make sure the last line is: to learn more visit [www.yourwebsitehere.com](http://www.yourwebsitehere.com), or call us at XXX.XXX.XXXX.]

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[Three hash tags is the universal symbol for the end of the press release.]